



**Business Communication International Program
Faculty of Liberal Arts, Thammasat University
Announcement of BEC Admission Examination 2017**

1. Degree offered

Bachelor of Arts in Business English Communication (International Program)

2. Number of students to be admitted

Approximately 90 students

3. Application requirements

3.1 Applicants must have the appropriate qualifications for a Bachelor's Degree program at Thammasat University as stated in the Thammasat University Regulations 1994 (including amendments) no.7

3.2 Applicants must hold a secondary school certificate (M.6) or its equivalent.

3.3 The following criteria must also be fulfilled:

3.3.1 Completion of at least five semesters of high school or equivalent education (GCE, GCSE or IGCSE, IB and GED) with a minimum GPA of 2.5

- 1) Applicants with GCE, GCSE, IGCSE results must obtain at least "C" in five different subjects (except GCE "O" Level for Thai Language).
- 2) Applicants with IB exam results are required to have at least "4" in five different subjects.
- 3) Applicants with GED results must obtain a minimum score of 2,250 in total from all five subjects. Each subject should score no less than 410.
- 4) Applicants with results from New Zealand must attain an average of 2.5 in accordance with the standard of NZQA.
- 5) Applicants without a GPA result in hand are required to submit a transcript of records, grade reports, or relevant documents that prove their academic performance, equivalent to GPA of 2.5 on the day the application form is submitted.

3.3.2 Applicants must submit **ONE** of the following test results obtained within the last **TWO** years:

- 1) IELTS with a minimum score of 6 (Overall)
- 2) TOEFL iBT with a minimum score of 61
- 3) TU-GET with a minimum score of 500
- 4) SAT (Old) (Critical Reading) with a minimum score of 470
- 5) SAT (New) (Evidence – based Reading and Writing) with a minimum score of 400

4. Application process

4.1 Register and Submit application form and required documents at website: www.tubec.net from today until February 10, 2017.

4.2 If Additional documentsAre required,

1. Applicants can submit their application form in person, by proxy or via postal service.
2. Applicants submit the application form, all required documents and the original proof of payment slip to the Business English Communication International Program, Room 140, Faculty of Liberal Arts, Thammasat University (Rangsit Campus), Klong Luang, Pathum Thani 12121.
3. Please keep a separate copy of the application form and the proof of payment for your records/reference.

4.3 Payment for application

1. Application fee is 900 baht (non-refundable, bank charges excluded)
2. Please pay the application fee by 10 February 2017 at any branches of Krungthai Bank to “ค.ศิลปศาสตร์บัณฑิต สาขาวิชาการการสื่อสาร” savings account number 475-0-99296-8

4.4 Documents required for application

- 4.4.1 Completed application form with three 1.5 inch photographs
- 4.4.2 Copy of secondary school certificate (or its equivalent) or a copy of documents as stated in section 3.2.1. A certified true copy must also be produced.
- 4.4.3 Copy of exam results as stated in section 3.2.2. A certified true copy must also be produced.
- 4.4.4 Copy of national ID card (for Thai citizens) or a copy of passport (for non-Thai citizens). A certified true copy must also be produced.
- 4.4.5 Copy of household registration
- 4.4.6 Proof of fee transfer
- 4.4.7 For applications by proxy, an authorization letter with a certified copy of the authorised person’s national ID card must be produced.

- 4.4.8 Applicants from Thai schools (public or private) who have not completed their M.6 (มัธยมศึกษาปีที่ 6) must show evidence that they are a registered student and they are **expected to graduate by 31 July 2017**. This must be accompanied by proof of completion of at least five semesters of high school with a minimum GPA of 2.5.
- 4.4.9 Applicants working towards an Equivalent Secondary School Qualification (การศึกษานอกโรงเรียน) must show proof that they are following the last semester of the curriculum. The BEC International Program does not accept applicants who will not officially graduate by 31 July 2017. This must be accompanied by proof of completion of at least five semesters of high school with a minimum GPA of 2.5.
- 4.4.10 Applicants from international school in Thailand must show evidence that they are studying in Grade 12 or its equivalent, or that they expect to graduate at that level prior to 31 July 2017. This must be accompanied by proof of completion of at least five semesters of high school with a minimum GPA of 2.5.
- 4.4.11 Applicants from schools abroad must show evidence that they are studying in Grade 12 or its equivalent, or that they expect to graduate at that level prior to 31 July 2017. All overseas qualifications must be submitted to, accredited and approved by the Thai Ministry of Education. Accreditation by the Ministry of Education must be made available to the BEC International Program **no later the first day of the 1/2017 semester**. This must be accompanied by proof of completion of at least five semesters of high school with a minimum GPA of 2.5. Applicants will **forfeit their right of entry** should these criteria not be met.
- 4.4.12 Applicants with international qualifications (GCE, GCSE, IGCSE, IB, etc.) must be in possession of appropriate certificates, or must show evidence that they have taken these qualifying examinations prior to the application submission day. These qualifications must be submitted to, accredited and approved by the Thai Ministry of Education. Accreditation by the Ministry must be made available to the BEC International Program **no later than the first day of the 1/2017 semester**. Applicants will **forfeit their right of entry** should the results **fail** to qualify for accreditation.

N.B. Regardless of the outcome of application, the application fee is non-refundable.

4.5 The written examination

- 4.5.1 A written examination ID card will be issued on the application submission day.
- 4.5.2 Applicants will **forfeit their right of taking the BEC written examination** should they **fail** to bring their national ID card and their applicant ID card on the written examination day and/or the interview day.
- 4.5.3 Do not write anything on the written examination ID card.
- 4.5.4 In the case of an ID card being damaged or lost, the applicant should contact the BEC Examination Centre for a new card prior to the BEC admission examination.

4.6 Condition of application

Should applicants fail to fulfill any of the BEC application requirements, they will **forfeit their right of entry into the programme**. The application fee is non-refundable in all circumstances.

5. Notice of acceptance for written examination and venue

Details of the exam venue and a list of those who qualify for the examination will be made available on **2 March 2017**.

5.1 on a notice board on the 1st floor, Faculty of Liberal Arts, Thammasat University (Rangsit Campus)

5.2 at <http://www.tubec.net>

6. Written examination date, time, and venue

Date: Saturday 18 March 2017

Time: 9.00 – 12.00 am.

Venue: Thammasat University, Rangsit Campus

N.B. Applicants who cheat in the examination will:

- 1) forfeit their right of entry into the BEC International Program in 2017.
- 2) forfeit their right of entry into any course of study offered by Thammasat University for three consecutive years.
- 3) For applicants who are registered students, the BEC International Program will report them to their school or university where they will be subject to disciplinary actions.
- 4) Under certain circumstances, applicants who are found cheating on the written examination are subject to legal prosecution.

7. Interview

Applicants must attend an interview session at 13.00 -16.00, on 18 March 2017. They will also have to present their national ID card and applicant ID card before entering the examination room.

8. Admission Criteria

Students are selected through the written examination and interview administered by the program.

9. Announcement of exam results

The BEC International Program will announce the list of successful candidates on **2 May 2017. Results will be posted on a notice board on the 1st floor, Room 140, Faculty of Liberal Arts, Thammasat University Rangsit Campus** and on the internet <http://www.tubec.net>.

10. Admission to the BEC International Program

Successful candidates must report to the BEC Office on **4 May 2017** to confirm the acceptance. They will forfeit their right of entry should they fail to do so on that day.

11. Physical check-up

New BEC students must complete and submit registration documents along with a medical certificate from a certified doctor or hospital.

12. The English Placement Test for Successful Candidates

Thammasat University requires all successful candidates to take a proficiency test in English communication skills and critical thinking, reading, and writing skills at Thammasat Competency Test Center (TCTC). The proficiency test aims to assess the candidates' skills before enrolling in classes and upon the graduation. The test results will be used to place each candidate in appropriate English courses. Further details including dates, times, and venues will be notified afterward.

13. Conditions of enrollment and registration

- 13.1 Successful candidates will receive a packet containing student registration document. To register as BEC students, all registration documents must be completed and a new student fee (non-refundable) must be paid. Failure to do so by the date specified by the BEC International program will result in the students having their student status forfeited.
- 13.2 Registered BEC students will **forfeit their right of entry** should they also have a student status in another school or university.
- 13.3 Registered BEC students **forfeit their right of being a BEC students** should they fail to qualify for the entrance requirements.

Signed on 6 January 2017



(Assoc. Prof. Pornchai Tarkulwaranont)
Vice Rector for International Affairs
Acting Vice Rector for Academic Affairs
For Rector